



Knight Life DJ Service

Since 1990

Customer Name _____ Telephone # _____

Customer Address _____ City, State _____

Occasion _____ Time _____ Occasion Date _____

Reception Site _____ Site Telephone # _____

	Amount	Time
Disc Jockey / MC: (6 hours playing time)	\$	6:00 Hrs
Extra hours (\$100.00/Hr)	\$	Hrs
Travel Charge: (estimated costs-see below)	\$	
Lodging Charge:	\$	
Discounts:	\$	
Total	\$	6:00 Hrs
 Booking Fee:	 \$250.00	
Balance: (Due 10 business days before the event)	\$	

Last minute wedding bookings:

(45 days or less, prior to the event, will be required to pay in full before the event is booked)

Payment:

- Knight Life DJ Service accepts cash, check or Credit Card. All payments (checks payable to Knight Life) must be received through our office at: 4251 110th St, Pleasant Prairie, WI 53158. Returned checks will be assessed a thirty-five dollar handling fee. The balance is due anytime up till 10 business days prior to the event.

Terms

Booking Fee

- The booking fee is a non-refundable fee that must be received with the signed and dated contract before the occasion date is booked. The booking fee is not a deposit. Bookings are on a first come first served basis. Any bookings received after the date has been closed will be returned. The booking fee is bound to the date booked and cannot be transferred to another date.

Base Time & Overtime

- Knight Life DJ Service will provide up to six (6) hours of music with the base package. Total playing time must be continuous. If dinner music is being provided it is customary to provide a meal for the DJ.
- Overtime can be purchased at a rate of \$100.00 per hour in advance or the night of the event. Extra hours purchased in advance are non-refundable.

Setup & Delivery

- The reception hall must be handicapped accessible (for the purpose of rolling in equipment) or a second person fee of \$75.00 will be assessed. This includes setting up on elevated stages. Knight Life will usually set up 1.5 hours before the reception. This time does not count against contracted playing time. We do not leave our systems unattended. If an early setup is needed a second trip fee may apply.

Please complete all requests for information, sign the contract and send payment to:
Knight Life DJ Service, 4251 110th St, Pleasant Prairie, WI 53158

Light Show

- The light show is standard with every booking. Knight Life will set up the light show unless told otherwise. The light show does not include strobe lighting known to induce epileptic seizures. Fog is not normally included and is banned by most reception halls due to the damage caused to air filters within the HVAC system. Bubble machines are not normally used due to the tendency of making certain types of floors slick. The use of fog or bubbles will require a written release from the customer requesting the additional service and releasing Knight Life of any and all liability to the reception hall, employees or guests. A \$25 equipment cleaning charge will be assessed per item used.

Event Location Changes

- Changes to the event location and/or date must be received in writing sixty (60) days prior to the event and must be inside our normal playing area. Failure to do so may result in termination of contract. Remember, locations outside our normal playing area may be subject to mileage, time and lodging fees. Please see the next section for an explanation of these fees.

Base Playing Area, Travel & Lodging Fees

- Our base playing area is the Pleasant Prairie, Kenosha, Racine, South Milwaukee & Lake County in Illinois.
- Any areas further than this will be considered outside our normal playing area and will be assessed a travel fee of \$.50 per mile. **Travel rates are subject to current fuel prices and may change without notice. Travel will be billed the day of the wedding.**
- Out of town bookings that go past 12:00AM or are more than one hour outside of our base playing area will be subject to lodging fees.

Outdoor Events

- Knight Life will play at outdoor events. Knight Life will be forced to shut down if lightning is within two miles and/or rain is present or pending. The decision to shutdown will be solely at Knight Life’s discretion. Cancellations due to weather are at the sole risk of the customer and not entitled to a refund.

Damages

- The customer assumes responsibility for any and all damages to the persons, equipment and property of Knight Life DJ Service caused by the customer, their guests or employees. This includes anyone trying to help load at the end of the night. Any non Knight Life employee is responsible for any damage caused for any reason. If there is a “must be gone by” time at the reception hall, please notify your DJ so an appropriate shutdown time can be determined.

Music Requests

- Knight Life Mobile DJ Service has an extensive music library but cannot guarantee to have every song. Requests must be received ten (10) calendar days prior to the event for specific specialty music requests. Music requests can also be made using our online database.

Cancellations

- Cancellations must be received, in writing, sixty (60) calendar days before the occasion date or the remaining balance will be due in full. Voice mail & electronic mail are not acceptable means of cancellation. An original letter must be signed and sent by the canceling party.

The Fine Print

This is a legal binding contract. By signing this contract the customer has read and understands the provisions of the contract. Please make a copy of this contract along with your check for your records and send the original signed copy to Knight Life with your booking fee. Knight Life books on a first come first served serviced basis. We will not book your date without both a signed contract and the booking fee. In the event the date has become booked before this contract is received, Knight Life will return the original payment and contract.

Customer Signature Date

Please complete all requests for information, sign the contact and send payment to:
Knight Life DJ Service, 4251 110th St, Pleasant Prairie, WI 53158